



CONTINENTAL BISCUITS LTD.

Floor # 12, Q.M. Building, Plot # BC-15, Block-7, KDA Scheme # 5, Clifton,
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NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE is hereby given that an Extraordinary General Meeting of **Continental Biscuits Limited** (the Company) will be held on **October 27, 2020**, at 3:30 PM Pakistan Time through Microsoft Teams due to COVID-19 to transact the following business:

ORDINARY BUSINESS

1. To confirm the minutes of last General Meeting of the Company held on February 24, 2020.
2. To elect seven (07) directors of the company, in accordance with the provisions of Section 159 of the Companies Act, 2017 to serve the Board for next term of three years commencing from October 31, 2020.

The number of directors to be elected has already been fixed as seven (07), pursuant to the provisions of section 159(1) of the Companies Act, 2017. The retiring directors being eligible may offer themselves for re-election.

The following are the retiring directors of the Company:

- i) Mr. Hasan Ali Khan
- ii) Mrs. Sherood Hasan Ali Khan
- iii) Mr. Hamid Ali Khan
- iv) Mr. Muhammad Junaid Pervaiz
- v) Ms. Kate Louise Goodman
- vi) Mr. Omer Ahmad Sheikh
- vii) Mr. Muhammad Ali Idrees

Members desiring to contest elections of directors, are hereby informed to file their intention for the same not later than 14 days before the Meeting i.e. latest by October 13, 2020.

ANY OTHER BUSINESS

3. To transact any other business with the permission of the chair.

By the Order of the Board

Ali Hasan

Company secretary

Dated: October 1, 2020



NOTES:

- 1- All members are entitled to attend and vote at the Extraordinary General Meeting.
- 2- For attending meeting by a person authorized by corporate member to act as its representative under Section 138 of the Companies Act, 2017, a certified true copy of its Board resolution shall be submitted/produced (unless it has been submitted earlier), together with copy of valid CNIC / Passport of the representative, before the time of the Meeting.
- 3- A member entitled to attend and vote at the Meeting may appoint another member as his proxy to attend and vote on his/her behalf. Instrument of Proxy shall be in writing and be signed by the appointer or his duly authorized attorney. In case of proxy for representative of corporate member proxy form, duly signed by an officer or an attorney duly authorized by it, shall be submitted together the Board resolution/power of attorney with specimen signature of the proxy and copy of his/her valid CNIC/Passport.
- 4- Proxies, in order to be effective, must be received at the registered office of the Company not less than **48 working hours** before the Meeting.
- 5- Members are requested to notify immediately changes, if any, in their registered address.

